

Judicial Information Systems (888)339-1547

December 2004 Release

Caseload:

- Data Entry Changes
- New Event Codes
- Upload Process



The December 2004 release is scheduled to be sent out the week of December 6th. Attached is the release documentation, detailing the changes that have been made in this release.

Included in the release are:

- AFP Forms and Enhancements
- Caseload Part 1 & 2 changes
- Juvenile SCAO 40b Activity Rpt
- Caseload Part 4 Data Entry
- Probate Disposition Status Rep
- Uploading Caseload to CRS
- CHR/Abstract Processing



Following are highlights of the release, please distribute this and the attached documentation to all users. Due to limited content, JIS will not be holding user meetings for this release.

AFP Forms & Enhancements

Most forms are now available to be printed using AFP. We have also added the capability to print and reprint as well as printing multiple copies of these forms.

Caseload Part 1 & 2 Changes

Both the Probate and Circuit (Juvenile) caseload reports have been changed to accommodate the additions made by SCAO. Attached are the specifics on the changes.

Juvenile changes include modifications made to the SCAO 40b Activity Report.

The Probate Disposition Status report has also been updated to reflect the changes made to the Probate Caseload part 1 & 2 report.

Caseload Part 4

This portion of caseload necessitates data entry changes for both the probate and juvenile systems. Although the report does not have to be submitted until 4th quarter 2005, these changes need to begin immediately to ensure proper credit for your court.

Individual Highlights:

December 2004 Release
AFP Forms & Enhancements
Caseload Part 1 & 2 Changes
Caseload Part 4
Uploading Caseload to CRS
Electronic Abstracts & CHR
MIP Deferred Sentence



Judicial Information System

"JIS has created a presentation that is available on our website with step by step instructions on the upload process."

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Uploading Caseload to CRS

With caseload part 4 rapidly approaching, the need to upload your caseload file to SCAO's CRS website is becoming more of an issue. Caseload part 4 is reported by Judge and there are many additional fields that will have to be reported to SCAO making uploading the file beneficial to you.

JIS has created a presentation that is available on our website www.courts.mi.gov/jis with step by step instructions on the upload process. Please call the helpdesk with any questions that you have.

Electronic Abstract & CHR Entry

The availability of submitting abstracts electronically is available to all Juvenile Courts. If you are not submitting abstracts electronically, contact the PCSHelpDesk and we will explain the electronic process and the data entry requirements needed to complete them.

As more and more courts are connected to the LGNET, they are capable of entering CHR records electronically. If you are not currently submitting CHR electronically and are connected to the LGNET, please contact the PCSHelpDesk to be set up for this.

MIP – Deferred Sentence

Public Act 63 became effective September 1, 2004, regarding Minor Purchase, Consume or Possess Alcohol – Deferred Sentence. SCAO has provided a chart on deferred vs. delayed sentence for determining when a deferral becomes non public. The chart can be accessed at: http://courts.michigan.gov/scao/resources/standards/Deferred_vs_Delayed_Sentence.pdf.

Changes that affect the entry of these types of cases on the PCS system are as follows:

1. Suppress the case while the proceedings are deferred and the juvenile is on probation.
2. Abstract using the 1360R offense code at adjudication. Then after probation has been either successfully or unsuccessfully completed, complete another abstract following the guidelines in the Department of State memorandum located at <http://courts.michigan.gov/scao/features/Mailings/2004/08-06-04/SOSmemo.pdf>.

